**San Diego North Coast Knitters Guild**

**Member Teaching Members Workshops (***Teacher's Form***)**

Please complete the Teacher Form below and return it to the MTM Coordinator(s) via email for review and submission for the SDNCKG website. The deadline is no later than **THE MIDDLE OF THE MONTH BEFORE YOU WISH TO HOLD YOUR CLASS**. (*For example, if you want to teach your class in April you need to have this filled out and submitted no later than March 15.)*  The completed form and any photo files (.jpg) should be emailed to MTMWorkshops@SanDiegoKnitters.com Project photo(s) are need to illustrate your class on the Guild website.

A sign up sheet for each class will include the class information and the teacher’s contact information, and will be available at the Member Teaching Members table at the Guild meeting before your proposed class. A sample of what you plan to teach should be presented at that Guild meeting and available to view at the Member Teaching Members table.

Members Teaching Members Teacher Form

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| Name of Class: |  |
| Date and Time: |  |
| Name of Teacher: |  |
| E-mail: |  |
| Phone # |  |
| Max # of Students |  |
| Location of Class | Street:City:Zip: |
| Cost for the Class | $ |
| Tools/Materials required for the class: |  |
| Description of Class and What will be Learned |  |
| Homework: |  |
| Level of Experience and Skills Needed for class: |  |